

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
July 20, 2020

The Lyndon City Council met in regular session on Monday, July 20, 2020, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Steve Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Steve Morrison, Council President Darin Schmitt, and members Kevin Heit, Doug Harty and Lynn Atchison present. Member Katie Shepard absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley, Public Works; Darrel Manning, Law Enforcement Supervisor; and Officer David Forkenbrock.

Others Present: Brett Lewis, Toby and Mary Young, Nancy Cruce, Debra Walters, and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Schmitt made the motion to approve the regular meeting minutes of July 6, 2020 as amended. Heit seconded; motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Harty made the motion to approve the bills as set forth. Schmitt seconded; motion carried. The cost of Lyndon Citywide Clean up ended up being \$916.00 which included a fourth dumpster for total of 19.5 tons. The budget for 2 per year would be an estimated cost of \$1,800.

4. PUBLIC COMMENTS: Gene Hirt spoke about the lighting project at Jones Park and concerns about the sidewalk at the park.

Toby Young spoke about his concerns in regards to electric scooters and the need to have a slow-moving vehicle sign on the back of those scooters so that the residents riding those later in the evening can be seen and is a safety issue. He also stated this could include riding lawnmowers too.

Toby and Mary Young, Nancy Cruce and Debra Walters who live in the East 4th Street neighborhood each spoke with Council and voiced their concerns with ongoing issues in that neighborhood. Mary Young asked if there was an ordinance that would help with the ongoing disturbances and problems. After each spoke, it was recommended that they handle these issues through the Police Department. Mayor Morrison thanked each one for speaking with Council about their concerns and reiterated the need for this to be handled through proper channels starting with speaking to the Police Department.

5. CORRESPONDENCE TO COUNCIL:

- May/June 2020 Edition of the Kansas Government Journal
- Public Wholesale Water Supply District meeting minutes of June 17, 2020

- Public Wholesale Water Supply District Annual meeting minutes of June 17, 2020
- Thank you card from the Lyndon Pride regarding 4th of July

6. UNFINISHED BUSINESS:

- a) DRAFT ORDINANCE NO. 837 – SPECIAL PURPOSE VEHICLES: The City Attorney stated he had made a couple of minor changes in Section 30; Section 14 adding K.S.A. 8-15100 that allows people to operate ATV's basically on any state or federal highway if they are used for agriculture purposes as an exception to the rule; and repealing Ordinance No. 702 was included. After brief discussion about the annual fee and different driver's licenses that will be allowed for operation of the vehicle (farm permits, restricted, etc.), Atchison made the motion to adopt Ordinance No. 837 as presented and will not take effect until August 6, 2020. Heit seconded; motion carried. The ordinance will take effect after the ordinance has been made public by publication in the Osage County Herald. There was discussion about the purchase of the stickers; when they renew annually which will be August to August instead of January to December and will follow the yearly sticker color changes of the DMV to make it easier for the police department to keep track of expired stickers.

7. NEW BUSINESS:

- a) 2021 BUDGET TIMELINE: The City Clerk stated she has been working with Mr. Peroo and the expected budget presentation will be August 3, 2020 meeting. She stated the budget will be presented by Mr. Peroo and that she will assist when warranted. The hearing on the budget, if approved for publication by the Council, will be held at the August 17th meeting with the final 2021 Budget being submitted to the Osage County Clerk by August 25th.
- b) QUOTE FOR BRUSH HOG REPAIR: The Maintenance Supervisor stated the blade is broken as well as the blade assembly is cracked and bent. It was noted that this piece of equipment is 18-20 years old. Brief discussion was held in regards to replacing the brush hog in the future and the man hours spent mowing the lagoon property. Atchison made the motion to approve the quote from Sloop Sales & Hook's Repair in the amount of \$647.48 and start shopping for a new or used replacement. Heit seconded; motion carried.
- c) QUOTE FOR REPAIR OF CITY DUMPTRUCK: The Maintenance Supervisor stated that all the leaf springs on the dump truck have started to break off and is in need of repair. After reviewing the two repair quotes obtained by the Maintenance Supervisor, Schmitt made the motion to approve the quote from Kansas Power Train and Equipment in the amount of \$1,650. Harty seconded; motion carried.
- d) QUOTE FROM CMI FOR NEW PBT: Atchison made the motion to approve the purchase of a new PBT (Preliminary Breath Test) from CMI, Inc for the police department in the amount of \$361.00 which will replace the older PBT. Heit seconded; motion carried.

- e) PROPERTY OFFICERS TRAINING FOR OFFICER FORKENBROCK: Officer Forkenbrock presented information on training that he would like to attend in the amount of \$395. After brief discussion about how much property/evidence is kept, it was consensus of the Council to have Officer Forkenbrock look into other training opportunities that may be more beneficial and to have Officer Manning advise him on property/evidence procedures as he has taken this course in the past.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Manning's report from June 14 to July 19, 2020.

Copy of Officer Forkenbrock's report from July 4 to July 18, 2020.

- b) PUBLIC WORKS: Council received a copy of the Maintenance Activity report from July 6 to July 20, 2020.

Atchison inquired if there was any plan to replace/repair the street where it was removed due to a water leak at the corner of 8th and Topeka and the Maintenance Supervisor stated it will be included in the street project.

The Maintenance Supervisor stated that all of the city water valves were exercised and repaired if needed as per requirement of the State.

The burn site at the lagoons was open over the weekend and we only had two residents utilize it that day.

- c) CITY CLERK: The community center was sanitized before use on July 12 and it took city staff about 1 ½ hours to clean/sanitize the chairs, tables, bathrooms, kitchen, door knobs and light switches, etc. Signs were hung before the event asking residents to leave out all the tables and chairs for sanitation after the events as well as COVID-19 information and the importance of hand washing in the bathrooms. In the month of July there are only 2 events which includes election school, there are 2 events in August which includes the election on August 4th, and 1 event scheduled in September thus far. These are single events and double booking has stopped.

At this time, the residents who participate in arm chair and playing pitch have been contacted and have agreed they would not participate in those programs at this time and will see what the future brings as far as the pandemic.

The City Clerk stated she worked with MuniPay to expand online payment services. This allows for use of debit/credit cards as well as online check payments for community center rentals, building permits, zoning fees, dog fees (tags, impoundment, boarding, euthanasia and adoption fees, miscellaneous fees like sewer tap and trench fees, tree sales, pool coupons and parties, new meter services, SPV Registration, and water deposits.

OAS Signs and Graphics has been contacted about obtaining the permit stickers for the SPV vehicles. The cost per sticker is \$3.34 and once ordinance is passed, they would be valid from that date to the same date in 2021. 2020 will be white with black lettering and 2021 would be blue with white lettering which will follow annual color changes of the DMV.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Atchison clarified his earlier statement in regards to filing complaints.

Heit inquired if a resident hired someone to come and cut down trees on their property would the brush site be available for the person, they hired to dump those trees. It was noted that it is allowed.

Harty notified the Council he would not be able to attend the Council meeting on August 3.

Mayor Morrison stated Jerry Bilyeu from the Lions Club had emailed him earlier in the day about a mural in Lyndon and asked Mr. Bilyeu to speak. Mr. Bilyeu briefed the Council on a project they are working on with Lyndon Pride and Hannah Wilson for a large 20 x 30 mural on aluminum plates which would show the history of Lyndon and the cost would be funded by fundraising. Mr. Bilyeu also reminded Council this year is Lyndon's 150th Anniversary.

Mayor Morrison stated that he has had interested parties who are wanting to purchase the old ball field light poles for landscaping timbers and stated they should probably be out for bid. After further discussion, Heit made the motion to get the light poles and lighting assemblies advertised for bid, (2 separate bids) and schedule those to be done possibly for the August 3 meeting for approval. Schmitt seconded; motion carried.

Mayor Morrison stated he spoke with BG Consultants in regards to the Jackson Street project and there should be a timeline of the project set fairly soon which will conclude in early 2021 or end of the year.

10. EXECUTIVE SESSION: At 8:45 p.m. Harty made the motion to recess to executive session for non-elected personnel for 15 minutes with the City Attorney attending. Atchison seconded; motion carried. At 9:00 p.m. Council reconvened with no binding action taken.

At 9:03 p.m. Schmitt made the motion to recess to executive session for non-elected personnel for 10 minutes with the City Attorney attending. Heit seconded; motion carried. At 9:13 p.m. Council reconvened with no binding action taken.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, August 3, 2020 at 7:00 p.m. for regular meeting. Atchison seconded; motion carried.

Respectfully submitted,

Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

Approved by the governing body on August 3, 2020

Attest: Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

